

## Public Computer and Online Usage

1. **Users must have a valid SAILS library card to use public computers.** User must sign in before each use. Only two persons may use the computer at the same time, and they both must sign in and present valid SAILS cards.
  - a. Users ages 10 – 18 must have a library card, which was signed for by a parent or guardian which grants permission to access the internet. If the user is under 10 the child must use the computer with a person over the age of 18, who has a card.
2. **Time allowed on public computers will be limited to ONE 60 minute session with an additional 60 minutes session per day if no one is waiting**
3. The library staff is available for basic guidance only. We cannot be of assistance in establishing or maintaining a wireless connection, or for technical support.
4. Hands must be clean before touching computer. Food and Drink are not allowed near the computers.
5. The internet is available for informational purposes only. The library does not monitor or censor access to materials on the internet. Users are not allowed to access materials which are considered inappropriate for minors. There is material you may personally find controversial or inappropriate. Not all sources on the Internet are current, accurate or complete. We encourage parents to use the internet with their children and to discuss what they consider acceptable internet use.
6. Flash drives are permitted. The Plainville Public Library is not responsible for any data loss as a result of faulty media, programs, etc. No private files, music, movies, etc. may be stored on the library's hard drive.
7. The use of the computer and wifi is free. Wireless Printing is available to AirPrint users and users who email their documents in the proper format to the library's wireless printer. **There is a charge of 20 cents per page for printing from any computer, and 35 cents per page for double sided where available.**
8. Wifi is open to all with or without library cards. The wireless connection is not secure. The library assumes no responsibility for the following:
  - Intercepted transmissions, including unauthorized access to personal information such as (but not limited to) name, passwords, telephone and credit card numbers.
  - Viruses, malware, and hacks
  - Hardware or software damage
  - Loss or theft of equipment or data, including that left unattended due to lack or lesser virus protection and firewalls.
8. Copyright laws must be observed.
10. Users, or their parents in the case of minors, are responsible for any damage to hardware or software and will be held liable for repairs/replacement costs. Problems arising when using the computer should be reported to the staff immediately.
11. The **computers close 15 minutes before closing time.** Please plan accordingly.
12. The Trustees of the Plainville Public Library or the Town of Plainville make no guarantees, either expressed or implied, with respect to any equipment, programs or other library materials. All computer materials and equipment are of a "demonstration" nature and are allowed for public use "as is." In no event shall the Trustees of the Plainville Public Library or the town be liable to actual, incidental or consequential damages to me or my possessions in connection with or arising from the use of equipment, programs or other library materials.
13. The library reserves the right to terminate service to anyone who does not use the computer in a responsible manner or violates the Computer User Agreement or Rules for Public Use of Personal Computers.