

**Plainville Public Library
Annual Report Fiscal Year 2023**

Vision Statement

The Plainville Public Library will be an essential public asset for the informational and recreational needs for the townspeople of Plainville, which will exceed their expectations in every way. The library will enrich, empower, and educate our community in varied and suitable formats in an environment that is welcoming, clean, safe, comfortable and user-friendly.

Mission Statement

To provide the greatest possible access to the widest range of resources for all the residents of Plainville; to satisfy the diverse reading needs and interests of the community; to promote reading and literacy; to foster learning and lifelong education; to encourage the natural inquisitiveness of each individual; and to treat each person with dignity and respect.

Budget

<u>Revenue</u>		<u>Expenses</u>	
State Aid:	\$24,386	Salaries & Training:	\$160,266
Town:	\$255,678	Facilities:	\$21,098
Passport Revolving:	\$15,000	Library Materials:	\$67,858
Fine Revolving:	\$2,126	Other Expenditures:	\$21,438
Total Revenue:	\$297,615	Total Expenditures:	\$270,660

Services

The Plainville Public Library continues to be a lifeline to our community. The Library was open our regular 40 hours a week. In January the library promoted checkouts by adults by giving away a free instant cocoa pack to anyone who checked out a book with our "Warm up with a Good Book" promotion. Blind Date with a Book was back in February. We accepted canned good in lieu of fines in the month of March. In April the Library participated in the first SAILS Ultimate Library Road Trip to encourage exploration of area libraries. The Library began uploading our on-order records to the SAILS Catalog so that our customers can place their holds on new books as soon as possible. And we expanded our New Book section to help people explore new titles. The Library welcomed Karen Spiewak as a Library Technician in June.

In the children's area the picture book grab and go themed bundles continue to be popular, while we also rearranged our book shelves to create an easy non-fiction section. We welcomed our new children's librarian, Cailin Chenelle in March. She quickly added new programming for children including an older children's storytime and craft programs.

The Library provided every Plainville elementary teacher a Plainville Library card for access to materials for their classroom with pickups provided by the school and returns through the book drop in the school parking lot. The Library partnered with the Plainville Schools to start SORA by Overdrive in order for students to obtain free eBooks using their school credentials, which resulted in students checking out over 2000 eBooks and eAudiobooks. The Children's librarian visited the Wood School to promote the summer reading program to grades 3-6.

The Library continued to offer a shredding drop off box, package pick up, fax and copy services. The Plainville Public Library web site, located at www.plainvillepubliclibrary.org, has up to date website content including interactive library calendar, museum pass booking, eBooks, and newsletters. The Plainville Public Library has three public use computers using Envisionware in order to better track the usage on the computers and make it easier for staff to control access. Computer use averages 13 people a week used our three public internet

computers within the library to check email, apply for health care, search for jobs and more. Many more use the town fiber provided wifi with their own devices to complete their tasks. Wifi is available from the picnic table and benches outside the library.

Library Apps to Have

- SAILS Mobile
- Libby by Overdrive
- Access My Library

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Four staff members are trained Passport Agents who can accept U.S. Passport Applications on behalf of the Department of State, which brings in additional revenue to be used by the Library in a revolving account. Library staff processed 1052 passport applications this fiscal year, and many of those appointments were booked with our new Calendly booking software for the ease of our customers. This is an extraordinary amount as many customers let their passports expire during the past three years and were just now feeling comfortable enough to travel again.

Collection

Aside from the local collection seen here, all library customers could borrow materials from any of the 45 SAILS network libraries as well as the Commonwealth Catalog for libraries across the state. There were over 23,000 items circulated to and from our library for customers via statewide deliver, and an additional 4,100 eBooks were electronically exchanged. The library features downloadable music, books, and audiobooks available through our Overdrive collection, including our Partner libraries throughout the state. EBook usage rose again to 18.4% of our total circulation. The Library added a collection of board games this year which circulate for 2 weeks at a time, as well as adding new puppets.

The Library added a Library of Things reservation software this year to better allow customers to reserve items for when they will need them including our library's hotspots. The Library of Things received a donation from the Board of Health grant funds to purchase croquet, cornhole, binoculars, paper shredder, external CD/DVD drive, laser level, stud finder and electrical tools. The Library of Things was expanded to include more lawn games, a blood pressure cuff and oxygen monitor, a pickleball set and Wolverine digital movie converter.

BookFlix and Teachables continued to be popular to support schooling for parents and teachers. The Library provided electronic content to our customers with free access to Universal Class, CreativeBug, A to Z World Food, and Tumblebooks. Our digital services expanded to include Learn it Live which has online yoga and meditation classes. Our electronic resources were used over 2,500 times.

The Library encourages Plainville Residents to get a Boston Public Library eCard in order to have access to the greatest amount of online materials and research. Instructions can be found at <http://www.plainvillepubliclibrary.org/digital-resources.html>.

Building & Grounds

The flower barrel was planted and maintained this year by Carol Kennedy. The library building continues to grow older and requires more care. Weather stripping was replaced on some doors this year and the HVAC system is failing, with the AC units being the most

problematic. The town has started planning for its replacement. The garden areas at the front of the library are worked on by volunteers and the Director.

HOLDINGS					CIRCULATION				
Item Category	ADULT Number of Items	JUVENILE Number of Items	YA Number of Items	Total Number of Items	Item Category	ADULT Number of Items	JUVENILE Number of Items	YA Number of Items	Total Number of Items
AUDIO	1,603	631	40	2,274	AUDIO	1,416	939	44	2,399
BOOKS	12,413	17,413	1,492	31,318	BOOKS	17,588	31,998	1,175	50,761
E-BOOKS	40,981	5,262	2,580	48,823	E-BOOKS	6,170	3117	471	9,758
E-AUDIO	11,097	1208	685	12,990	E-AUDIO	4,502	520	442	5,464
E-VIDEO	284	306	83	673	E-VIDEO	4	0	0	4
ELECTRONIC	214	3	1	218	ELECTRONIC	479	7	2	488
MISC	51	205	0	256	MISC	1,453	1,249	0	2,702
PERIODICAL VOL	45	15	0	60	PERIODICAL	478	90	0	568
VIDEO	2,772	1,217	0	3,989	VIDEO	4,080	3,515	25	7,620
Total	69,460	26,260	4,881	100,601	Total	36,170	41,435	2,159	79,764

Programming

Children's Programming

- Movie Mornings
- Rhyme Time
- Storytime for ages 3 and up
- Family Adventures in Reading
- Grinch visit
- 2022 Summer Reading program featuring the statewide "Read Beyond the Beaten Path" theme
- Lego Club
- Costume Swap
- Gnome Gardens
- Valentine Crafts
- Magic Show
- Dance Classes

Family and Adult Events

- Pinterest Can't Fail Club
- Family Watercolor time
- Senior Book Club
- Adult & Teen Summer Reading Scratch tickets
- Book Character Pumpkin Decorating Contest
- Craft Supply Swap
- Axel the Dog Visit
- Homeschool Meetings
- Beginner Computer Classes
- Fused Glass Pendants
- SewFly take home projects

Library programming in person became the norm again as we progressed out of the pandemic. The Library was pleased to cosponsor events with Self Help Inc. and Stoney Brook Audubon for preschool programming. The NPW Moms club sponsored Animal Craze. Emily of Blue Skies Dance ran 2 series of introduction to dance for ages 3-5 and 6-12.

The Plainville Cultural Council sponsored many events for families this year with the Toe Jam Puppet Band concert, ukulele lessons and a puppet show. For adults the Plainville Cultural council supported Matt York's Highwaymen Concert, a 1908 Tea presentation and a Fused Glass Pendant workshop.

The Library also offered virtual programming with a 20-week Job Seekers Networking Group and 8 weeks of virtual tours of Massachusetts National parks in cooperation with other Massachusetts Libraries. We partnered with the Princeton Review to provide a free SAT online practice test for 74 students.

We support our community by being a location to drop off food for the Plainville Food Pantry and raising 111 canned goods during our annual pumpkin decorating contest and collecting Food for Fines. The Library helped promote Keep Plainville Beautiful Cleanup Month in April by providing pick up tools to borrow and a display. We participated in the Lions Club first Spooktacular and had an information table at the school's Plainville Pride Night. The Library collected over 250 toys for Toys for Tots and 21 new children's pajamas for the Boston Bruins and Cradles to Crayons Pajama Drive. The Library collected cat food and treats for Angel Cat Haven and old glasses for the Lions Club.

Recognition

The Plainville Public Library would like to thank the Friends of the Plainville Public Library, Inc. for purchasing the passes to Showcase Cinemas, Capron Park Zoo, Roger Williams Zoo, Easton Children's Museum, Ecotarium, Providence Children's Museum, Boston Children's Museum, Plimouth Plantation, Museum of Fine Arts, New England Aquarium, Butterfly Place, Plimouth Patuxet, Patriot's Hall of Fame, Zoo New England, Salem Witch Museum, and the Museum of Science. They added 3 new passes with Davis Farmland, Battleship Cove and the Maparium this year. The Friends also sponsor four magazine subscriptions, and many programs at the library. The Friends were also instrumental in helping us revamp our staff kitchen area to include more storage and real sized refrigerator. The Friends are able to do so much because of the funds raised through their ongoing book sales and the amazing puzzle sale.

Thank you to all of the persons who have given donations in honor of a loved one this year. Numerous donations of books and puzzles flowed in for the Friends of the Library sales. Without the generous support of the citizens of Plainville, the Library would not be as nice a place as it is now.

Thank you to the Trustees of the Plainville Public Library: Paula Mealy, Denise Nado and Brenda Watkinson, for their dedicated hard work to making sure the library is a welcoming, friendly, and resourceful place for everyone in the Town of Plainville. The Board of Library Trustees updated the bulletin board policy so we can post more community events, local job postings and events at local businesses. They also updated our Collection Development policy and Statement of Concern Regarding Library Materials this year.

Your Plainville Public Library is a Fiscal Year 2023 State of Massachusetts certified public library as certified by the Massachusetts Board of Library Commissioners in accordance with Massachusetts General Law Chapter 78, Section 19B. This ensures we receive our State Aid amounting to \$24,385 and a Small Libraries in Networks grant of \$2,450 in Fiscal Year 2023; we are eligible to apply for state and federal grants; Plainville residents have access to all of the statewide databases online; and our customers can borrow items freely from any library in Massachusetts as members in good standing with the SAILS Library Network and the Commonwealth Catalog.

Respectfully Submitted,
Melissa Campbell
Director