

Plainville Public Library Annual Report Fiscal Year 2021

Vision Statement

The Plainville Public Library will be an essential public asset for the informational and recreational needs for the townspeople of Plainville, which will exceed their expectations in every way. The library will enrich, empower, and educate our community in varied and suitable formats in an environment that is welcoming, clean, safe, comfortable and user-friendly.

Mission Statement

To provide the greatest possible access to the widest range of resources for all the residents of Plainville; to satisfy the diverse reading needs and interests of the community; to promote reading and literacy; to foster learning and lifelong education; to encourage the natural inquisitiveness of each individual; and to treat each person with dignity and respect.

Budget

<u>Revenue</u>		<u>Expenses</u>	
State Aid:	\$20,854	Salaries & Training:	\$149,026
Town:	\$241,929	Facilities:	\$25,433
Passport Revolving:	\$10,239	Library Materials:	\$51,822
Fine Revolving:	\$1,036	Other Expenditures:	\$20,141
Total Revenue:	\$274,058	Total Expenditures:	\$246,422

Services

The Plainville Public Library continues to be a lifeline to our community. The Library opened for walk-in service starting July 13 while still in the Covid19 Pandemic. The hours were limited with time to clean in between 2-3 hour segments of walk-in service, with one evening. By September 2020 the library opened for Contactless Takeout only on Saturdays and continued through June. In March 2021 a second evening on Thursdays was added and the library opened through the lunch hour for walk in service, and expanded Friday hours by an hour.

The pandemic shifted the Library's focus to providing quick service options including themed book bundles for children and adults. The Summer of 2020 found us handing out kindergarten readiness packets, moving our summer reading program completely online, going fine free, and not charging for printing or faxing through Labor Day. The Friends of the Library had expanded their book sale to the front tables, as there was no seating in the library through May.

The Library provided every Plainville elementary teacher a Plainville Library card for access to materials for their classroom with pickups provided by the school and returns through the book drop in the school parking lot. We partnered with the Senior Center to provide a smile with our Art Share Because We Care program mailing 78 works of art to seniors. Finders Keepers saw the staff leaving books about town for people, especially seniors, to find and keep. We instituted Food for Fines from November to January resulting in 321 canned good donations. We posted a lot on social media from #bookbundles to #kindnessrocks. The Library continued to offer a shredding drop off box, package pick up, fax and copy services.

The Plainville Public Library web site, located at www.plainvillepubliclibrary.org, has up to date website content including interactive library calendar, museum pass booking, ebooks, and newsletters. Events for the Town of Plainville are brought together on Burbio.com for the ease of visually seeing all that is going on in town on any particular day.

Library Apps to Have

- SAILS Mobile
- Libby
- Overdrive
- Beanstack
- Access My Library

@PlainvilleMALib

Follow us on

- Facebook
- Instagram
- Twitter
- Pinterest

The Plainville Public Library has three public use computers. Computer use was allowed but is limited to 30 minutes per day due to Covid restrictions but, an average of 5 people a week used our three public internet computers within the library to check email, apply for health care, search for jobs and more. Many more use the town fiber provided wifi with their own devices to complete their tasks. Wifi is available from the picnic table and benches outside the library.

Four staff members are trained Passport Agents who can accept U.S. Passport Applications on behalf of the Department of State, which brings in additional revenue to be used by the Library in a revolving account. Library staff processed 300 passport applications.

Collection

As the pandemic wore on through the winter our circulation recovered to about 67% of pre-pandemic levels. But as vaccinations rose and masks came off our overall circulation for the year was down just 7% from last year. Aside from the local collection seen here, all library customers could borrow materials from any of the 45 SAILS network libraries as well as the Commonwealth Catalog for libraries across the state. There were over 31,000 items circulated to and from our library for customers via statewide delivery. The library features downloadable music, movies and books, available through our Overdrive collection, including our Partner libraries throughout the state. EBook usage continued to be just as important as print books during a pandemic, as it was 16% of our overall circulation.

CIRCULATION	ADULT	JUVENILE	YA	Total
Books	14,590	23,566	1,376	39,532
Periodical	572	41	0	613
Audio	1,511	965	55	2,531
Video	5,730	4,598	67	10,395
ebooks	5,796	1,367	395	7,558
eaudio	2,995	272	276	3,543
evideo	34			34
Electronic Format	189	3		192
MISC	574	527		1,101
Total	31,991	31,339	2,169	65,499

HOLDINGS	ADULT	JUVENILE	YA	Total
Books	13,080	17,849	2,068	32,997
Periodicals (vol)	66	9	0	75
Audio	2,008	829	39	2,876
Video	3,770	1,684		5,454
ebooks	47,114	3,551	2870	53,535
eaudio	8,059	427	469	8,955
evideo	311	272	77	660
Electronic Format	229	8		237
MISC	22	168		190
Total	74,659	24,797	5,523	104,979

BookFlix and Teachables were life savers in the time of remote schooling for parents and teachers. Throughout the pandemic the Library sought opportunities to bring more electronic content to our customers and did so with free access to Universal Class, CreativeBug, Tumblebooks, Tumblemath, Teen Book Cloud, Romance Book Cloud, Rosetta Stone, and Test Prep books. Our electronic resources were used over 4,200 times.

The Library encourages Plainville Residents to get a Boston Public Library eCard in order to have access to the greatest amount of online materials and research. Instructions can be found at <http://www.plainvillepubliclibrary.org/digital-resources.html>.

Building & Grounds

The flower barrel was planted and maintained this year by Gloria Lehan. The library building continues to grow older and requires more care. The HVAC system is failing, with the AC units being the most problematic. The garden areas at the front of the library are worked on by volunteers and the Director.

Programming

Children's Programming

- Weekly 10 Step Storytimes
- Storywalks
- I-spy in the library windows
- Grab and Go craft activities
- Infant storytime at home
- Reading challenges.
- 2020 Summer Reading program featuring the statewide "Imagine your Story" theme

Family and Adult Events

- Lego Club @ Home
- Art Share Because We Care
- Finders Keepers
- Grab and Go Crafts for teens and adults
- Annual Scavenger Hunt
- Adult & Teen Summer Reading
- Book Character Pumpkin Decorating Contest

Even through a pandemic our programming and outreach served over 3,700 people. We support our community by being a location to drop off food for the Plainville Food Pantry and raising 178 canned good during our pumpkin contest. The Library collected over 170 toys for Toys for Tots and 19 new children's pajamas for the Boston Bruins and Cradles to Crayons Pajama Drive.

Recognition

The Plainville Public Library would like to thank the Friends of the Plainville Public Library, Inc. for purchasing the passes to the Trustees, Southwick's Zoo, Showcase Cinemas, Mystic Aquarium, Mystic Seaport, Roger Williams Zoo, Easton Children's Museum, Providence Children's Museum, Boston Children's Museum, Plimouth Plantation, New England Aquarium, Butterfly Place, and the Museum of Science. They also sponsor four magazine subscriptions, and many programs at the library. The Friends are able to do so much because of the funds raised through their ongoing book sales and the amazing puzzle sale.

Thank you to all of the persons who have given donations in honor of a loved one this year. Numerous donations of books flowed in for the Friends of the Library book sale. Without the generous support of the citizens of Plainville, the Library would not be as nice a place as it is now. Thank you to the Trustees of the Plainville Public Library: Paula Mealy, Sherrill Minch and Brenda Watkinson, for their dedicated hard work to making sure the library is a welcoming, friendly, and resourceful place for everyone in the Town of Plainville.

Your Plainville Public Library is a Fiscal Year 2021 State of Massachusetts certified public library as certified by the Massachusetts Board of Library Commissioners in accordance with Massachusetts General Law Chapter 78, Section 19B. This ensures we receive our State Aid amounting to \$18,403 and a Small Libraries in Networks grant of \$2,450 in Fiscal Year 2021; we are eligible to apply for state and federal grants; and our customers can borrow items freely from any library in Massachusetts as members in good standing with the SAILS Library Network and the Commonwealth Catalog.

Respectfully Submitted,
Melissa Campbell
Director